

Perth Concert Hall and Perth Theatre

Guidelines for Young People working digitally

During this period of shutdown we are working digitally. This means workshops will be run on Zoom; and you may be asked to upload videos you have made to Dropbox. When using these platforms it is important to follow our online code of conduct in order to keep everyone safe.

As always please remember our company rules:

- **Be inclusive – this project is for everyone.**
- **Use appropriate language for everyone involved.**
- **The use of negative ‘hate’ words will not be tolerated. Two warnings may mean you are excluded from being involved in the project.**
- **We are working as a team. Although we aren’t meeting face-to-face, we are still an ensemble. We expect you to be supportive of other people in the group, to focus, to listen, to bring all your creativity and ideas, and have fun.**
- **This project is for YOU; we are here to listen, support and guide you to make the work as you want to make it.**

ZOOM WORKSHOPS

- Be kind.
- Never use your full name, first names will do.
- Make sure people you are living with know you are on a live video call. Don’t include them in the call.
- Wear appropriate clothing, even on parts of you that you think won’t be seen.
- Remember it’s easy to misinterpret things online.
- Talk to a group leader directly if you feel worried about anything. You can use the chat function to send us a message during the session.
- Do not record or take photos of anything without the consent of others.

SUBMITTING VIDEOS

- Avoid using your full name.
- Don’t film things that might reveal your exact address, school or somewhere you go regularly (e.g. a sports club or activity).
- Always ask permission to film other people.
- Wear appropriate clothing.
- Keep yourself safe - don’t share things that feels too personal, complicated or sad.

If you are worried or concerned about anything, online or personal, during a project please contact a member of the Learning and Engagement team:

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